



Planning & Economic Development Department  
100 Hughes Road  
Madison, Alabama 35758

CITY OF MADISON, ALABAMA

ZONING APPLICATION

Submittal date: \_\_\_\_\_

**1. Application Fee: \$1,500.00**

The applicant will also be responsible for the cost and mailing of certified letters to property owners within a 500foot radius of the subject property. The letters will be provided by the Planning Department.

**2. Copy of the recorded deed**

**3. Legal description of property:** *(If the legal description is a metes and bounds description, please attach to the application and provide a word document of the metes and bounds description to [ross.ivey@madisonal.gov](mailto:ross.ivey@madisonal.gov) ).*

\_\_\_\_\_  
\_\_\_\_\_

**4. Current Zoning:** \_\_\_\_\_

**5. Proposed Zoning:** \_\_\_\_\_

**6. Property owner information:**

Property owner's name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Property owner's signature(s): \_\_\_\_\_

**7. Petitioner's information:** *If petitioner is not legal owner of the property, a notarized statement, by the owner, granting the petitioner the authority to request rezoning is required.*

Petitioner's Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Petitioner's signature(s): \_\_\_\_\_

### Public hearing form

The City of Madison regulations require that notification of a proposed action be mailed to every adjacent property owner within a 500-foot radius of the boundary of the subject property. It is the responsibility of the applicant to provide the Planning Department with this information.

The required information must be obtained from the Madison County/Limestone County Tax Assessor's Office. This information must be notarized and submitted together with your application. The City of Madison has notaries on staff for your convenience.

#### **Notarized Declaration of Adjacent Property Owners and Due Process**

Please attach this notarized declaration to the application along with the list of property owners within a 500-foot radius of the property in which you are requesting zoning.

Property description:

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On my oath, I certify that the names and addresses provided represent all property owners within a 500-foot radius of the boundary of the subject property.

I hereby request that this zoning request be heard as a Public Hearing for the Planning Commission of the City of Madison and due process be taken to the City Council of the City of Madison as governing body of said municipality for final action.

STATE OF ALABAMA

COUNTY OF \_\_\_\_\_

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

By:

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Signature of applicant

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Notary Public Signature